

CAP-Scan Expression of Interest

1. Basic Information

Date:

Country:

Contact Person:

MfDR Unit:

Initiating Ministry:

- 1.1 Is it agreed by the Government which Government Coordinating Person will take the lead during the Cap-Scan process? Explain.
- 1.2 Does the Government Coordinating Person have decision making power? Explain.
- 1.3 Can the decision making process be specified and made clear to all stakeholders involved? Explain.

2. CAP-Scan Objective

Describe the objective of the country to implement the CAP-Scan.

- 2.1 Why does the government want to undertake a CAP-Scan assessment?
- 2.2 Which objectives will be achieved by doing a CAP-Scan assessment?
- 2.3 What resources (human and financial) are available to fill MfDR capacity gaps in country?
- 2.4 How can the MfDR capacity needs be linked to various development programs and existing initiatives in country?

3. Opportunity/Usefulness

Describe what opportunities currently exist in the country/ministry/sector that ensure usefulness and relevance of CAP-Scan.

- 3.1 How does the environment create an opportunity or constraint for a successful CAP-Scan assessment?
- 3.2 Can the CAP-Scan assessment be integrated in an ongoing or future civil service reform?
- 3.3 Can the CAP-Scan assessment be used for a sector wide strategy that is being prepared?
- 3.4 Can the CAP-Scan assessment complement the national development process, or PRSP process?

4. Expected Results

Describe the key expected results of the CAP-Scan process.

- 4.1 What are key expected results of a CAP-Scan assessment?
- 4.2 Can the Cap-Scan assessment contribute to country or sector level development results?

5. MfDR Experience in Country

Please summarize previous experience with MfDR related initiatives in country.

- 5.1 What experience does the country have with MfDR related initiatives?
- 5.2 What experience does the country have with including MfDR principles in national development plans and related key development programs?
- 5.3 What is the status of MfDR capacity building projects?
- 5.4 What is the current status of Paris declaration and Accra Agenda objectives in country?

6. Participating Stakeholders

Describe which stakeholders will be involved in the CAP-Scan process and are expected to take the lead in which area(s) to build MfDR capacity.

- 6.1 Does the CAP-Scan process involve all key stakeholders, e.g. ministries, national bureau of statistics, parliament, civil society, technical and financial partners to achieve the wider objectives?
- 6.2 Which stakeholders are expected to take the lead to fill capacity gaps?

7. Quality Assurance Committee

- 7.1 Who will participate in the quality assurance committee? Explain why.
- 7.2 What will be ensured and why?

8. Local Facilitator

- 8.1 Who will be the local facilitator?
- 8.2 What is his expertise with MfDR in country?

9. Time Frame

List indicative milestones with dates to do a CAP Scan process.

- 9.1 What are the indicative milestones to do a CAP-Scan assessment?
- 9.2 Are the milestones linked to the national development process, or PRSP review/preparation, a national sector strategy review/preparation and so on?